

The NSW College of Clinical Pastoral Education HANDBOOK

Section 2

Definitions

Accreditation. Accreditation is the official recognition by the NSWCCPE Inc. that an applicant has satisfied a Review Committee that they have met the requirements of the NSWCCPE Inc as specified in this handbook, and are authorised to function within a NSWCCPE Inc approved CPE Program.

Aim. Aims are directed towards the goal; the ultimate aim equals the goal.

Centre. A CPE Centre is an entity registered by the NSWCCPE Inc to provide or coordinate (either directly or by contract) CPE training Programs.

Centre Director. A Centre Director is a Level II or Level III Supervisor authorised by the NSWCCPE Inc. to plan, organise and lead CPE Programs within a Centre registered by the NSWCCPE Inc.

Clinical Pastoral Education. Clinical Pastoral Education (CPE) is training for pastoral ministry which involves the development of personal, professional and pastoral identity. CPE takes place in a setting where the trainee exercises a pastoral ministry, which becomes the focus for learning. The trainee contracts with an accredited Supervisor to enter a self directed learning process involving an action/reflection model. Supervision takes place both individually and in small groups.

New South Wales College of Clinical Pastoral Education Inc. The NSWCCPE Inc is an ecumenical association incorporated under the Associations' Incorporation Act of NSW and oversees the work of CPE in NSW.

Curriculum. A curriculum is the content and process of a course of study.

Friend of the Centre. A Friend of the Centre is a member of the registration review committee who is sympathetic towards and has an understanding of the work of the Centre.

Objectives. Objectives are the strategies for the achievement of the goal.

Goal. A goal is the end result.

Program. A Program is the plan of the course of study.

Registered Centre. A registered centre is an appropriate location for the conduct of CPE Programs, which are recognised and registered by NSWCCPE Inc., and which operates according to NSWCCPE Inc's standards and guidelines.

Registration. Registration is the process by which a Centre is assessed and authorised to function within the guidelines laid down by NSWCCPE Inc

Review Committee. A Review Committee is a specifically appointed committee involved in the process of –

- Registration of Centres (appointed by and reporting back to the Executive Committee of the NSWCCPE Inc) or
- accreditation of Level I and Level III supervisors (organised by the Accreditation Convener in consultation with the applicant and reporting back to the Executive Committee through the Accreditation Convener).
- accreditation of Level II supervisors is according to the ANZACPE manual.

Supervision. Supervision refers to an educational process based on a relationship between supervisor and trainees in which trainees are helped to reflect on their own experiences, both individually and in small groups, in order to achieve greater awareness of and sensitivity to their client's, patient's or parishioner's needs, and to develop their own personal, professional pastoral identity and functioning.

Supervisors. Supervisors are people accredited by the NSWCCPE Inc. after having been assessed as possessing the qualifications, abilities and training to supervise. There are three levels of Supervisors –

Level I Supervisor. A Level I Supervisor is a person who is accredited by the NSWCCPE Inc. to conduct Introductory CPE and to provide supervision for Basic Trainees under the authority of a Level II Supervisor or a Level III Supervisor.

Level II Supervisor. A Level II Supervisor is a person who is accredited by the NSWCCPE Inc. according to the Australia and New Zealand Association for CPE Standard (ANZACPE Standard) to conduct Introductory, Basic and Advanced CPE programs and may be appointed as a Centre Director. Level II Supervisors are not accredited to provide training in supervision.

Level III Supervisor. A Level III Supervisor is a person who is accredited by the NSWCCPE Inc. to conduct Introductory, Basic, Advanced and Supervisory CPE programs and may be appointed as a Centre Director.

All accredited supervisors and those permitted to act as Supervisors shall be attached to a Clinical Pastoral Education Centre and be responsible to the Centre Director. Supervisors not employed by a Centre may work in another Centre by agreement.

Supervisor's Professional Development Days. Three Professional Development Days are held annually to provide an opportunity for continued learning and growth. Attendance is voluntary and is open to Acting Level I Supervisors, Level I Supervisors Acting Level II Supervisors, Level II Supervisors, Acting Level III Supervisors and Level III Supervisors.

Trainee. A trainee is a participant in a CPE program being run by an accredited CPE Supervisor.

Training. There are four levels of training offered by NSWCCPE Inc:-

Introductory CPE. Introductory CPE is usually part time and less than one Unit duration; it provides a structure for personal, professional and pastoral development, together with an initial experience of integrating theology with actual practice of ministry.

Basic CPE. Basic CPE refers to a program, which provides trainees with the fundamentals of the supervised clinical method of learning in ministry.

Advanced CPE. Advanced CPE refers to either:

- a program in which all trainees have satisfactorily completed at least one Basic Unit or its equivalent, or:
- where a trainee has met the objectives of an Advanced Unit.

Supervisory CPE. Supervisory CPE refers to a program designed to educate people in the theory and practice of Pastoral Supervision in CPE and to assist them achieve competence in functioning as supervisors.

Supervisory CPE There are four Supervisory Units:

- Introduction to Supervisory Practice (including 64 hours of group work and 20 hours of individual supervision)
- Educational Theory and Practice in Pastoral Supervision (32 hours of group work and 10 hours of individual Supervision)
- Theological Reflection in Supervision (32 hours of group work and 10 hours of individual Supervision)
- Advanced Supervisory Practice (including 64 hours of group work and 20 hours of individual supervision)

Unit. A Unit of CPE must include at least:-

- A minimum of 10 hours Individual Supervision provided by an accredited supervisor, and;
- A minimum of 80 hours of Group Supervision provided by an accredited supervisor. Normally there will be 4-6 trainees in a group, and;
- A minimum of 150 hours of pastoral ministry, and;
- 160 hours for personal reading and written reflection.
- A minimum of ten (10) weeks or a maximum of forty four (44) weeks duration.
- A minimum total hours four hundred (400) hours.